



Western Province Athletics - Road Running
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 Tel. (021) 699 0615 Fax. 086 6499737
 events@wpathletics.co.za www.wpa.org.za

RACE REFEREE'S REPORT

RACE DETAILS: (Circle relevant responses Yes / No (or) delete if electronic)

| | | | | | | | |
|----------------------------|--------------|-----------|---|------------------|-----------|--|--|
| RACE NAME: | | | | DATE: | | | |
| ORGANISING CLUB: | | | | DISTANCE: | | | |
| POWERADE RC SERIES | YES | NO | KING/QUEEN of Mountain Series | YES | NO | | |
| WPA CHAMPS | YES | NO | Any other event/distance held with this race | YES | NO | | |
| RACE ORGANISER | NAME: | | | PHONE: | | | |
| WEATHER CONDITIONS: | | | | | | | |
| | | | | | | | |

TECHNICAL OFFICIALS:

| | | | | |
|---------------------------|-----------|----------------------------|-------------------|-----------|
| CHIEF REFEREE | KM | ASSISTANT REFEREE/S | | KM |
| | | 1. | | |
| | | 2. | | |
| JURY OF APPEAL | | TIME KEEPERS | | |
| 1. | | 1. | | |
| 2. | | 2. | | |
| 3. | | 3. | | |
| RESULTS OFFICIAL/S | | | | |
| RACE DOCTOR | | | | |
| LINE JUDGE: | | | ANNOUNCER: | |

Aspects of the race are scored according to the following criteria: Refer to WPARR document Minimum Standards for Road Races for details of basic requirements.

| Score | Description |
|--------------------------------------|---|
| 10 | Absolutely Superb. Has pulled out all the stops. |
| 9 | Outstanding effort |
| 8 | Excellent. All the basics done to a high standard |
| 7 | Good effort made |
| 6 | Reasonable. All important elements in place. |
| ----- below the line is unacceptable | |
| 5 | Sloppy implementation / Going through the motions |
| 4 | Unsatisfactory. Some basic requirements not met. |
| 3 | Poor. Several basic requirements missing. |
| 2 | Very poor attempt |
| 1 | Why bother? |
| 0 | Non-existent |

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|--|------------|-----------------------|--|----------------------|------------|
| ENTRIES: Race leaflet, entry tables, signage, route map, tog bags | | | | SCORE /10 : | |
| Leaflet approved by WPARR | YES | NO | Tables clearly marked | YES | NO |
| Map of Route available | YES | NO | Entries sold with Temps | YES | NO |
| Tog Bag security provided | YES | NO | Good flow through Entry venue | YES | NO |
| Event numbers issued | YES | NO | Event numbers approved by WPA | N/A | YES |
| Sufficient / correct cash float | YES | NO | Workers able to answer runner queries | YES | NO |
| TEMP LICENCE COLOUR | | Seniors | | Juniors | |
| Senior Temp Licenses issued | | First number : | | Last number : | |
| Junior Temp Licenses issued | | First number : | | Last number : | |
| ENTRY FEE | | Seniors: | | Juniors: | |
| <u>ENTRY FORM / PAMPHLET:</u> | | | | | |
| <u>ENTRY TABLES:</u> | | | | | |

| | | | | | |
|--|------------|-----------|-----------------------------|--------------------|-----------|
| START: Banner, ladies pen, PA, layout | | | | SCORE /10 : | |
| Advertised Start Time: | | | Actual Start Time: | | |
| Separate Ladies Start pen | YES | NO | Start clearly marked | YES | NO |
| Announcer at Start | YES | NO | Marshals at Start | YES | NO |

| | | | | | |
|---|-----------------|-----------|--|--------------------|-------------------|
| ROUTE: Safety, km boards, taping corners | | | | SCORE /10 : | |
| COURSE MEASUREMENT | BY: | | | DATE: | |
| START VENUE | | | | | |
| FINISH VENUE | | | | | |
| KM Boards correctly placed | YES | NO | KM Boards clearly visible | YES | NO |
| Corners taped | YES | NO | Medical facilities available on route | YES | NO |
| Classification of Course: | Standard | | Aided | | Unofficial |

| | | | | | |
|--|------------|-----------|---|--------------------|-----------|
| MARSHALLING: Lead vehicle, tail end vehicle, effectiveness, positioning, visibility | | | | SCORE /10 : | |
| Adequate Marshals | YES | NO | Marshals well positioned / effective | YES | NO |
| Assistance from Traffic Dept. | YES | NO | Vehicle with last runner | YES | NO |
| <u>LEAD VEHICLE DETAILS:</u> | | | | | |

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|--|------------|-----------|--|------------|--------------------|--|
| FEED STATIONS: Quantity, stock, layout, manpower, atmosphere, cleaning up | | | | | SCORE /10 : | |
| Adequate Manpower | YES | NO | Adequate stock | YES | NO | |
| Festive atmosphere | YES | NO | Station well laid out | YES | NO | |
| Boxes used to collect litter | YES | NO | Boxes and signs adequately spaced | YES | NO | |
| Number of Stations : | | | | | | |
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|--|------------|-----------|--|------------|-------------------------|--|
| FINISH: Layout, manpower, procedure, ability to cope, Medical, PA | | | | | SCORE /10 : | |
| Finish line clearly marked | YES | NO | Adequate manpower in finish chute | YES | NO | |
| Finish tunnel well laid out | YES | NO | Shade/cover for time-keepers | YES | NO | |
| Medal/Handout to all finishers | YES | NO | Doctor/Emergency Services on hand | YES | NO | |
| Heat Kit available | YES | NO | Heat Kit Supplied By | WPA | Service Provider | |
| Doctor satisfied with Heat Kit | YES | NO | First Aid available | YES | NO | |
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|--|------------|-----------|---|------------|--------------------|-----------|
| RESULTS AND PRIZE GIVING: Results official(s), results boards, prize-giving | | | | | SCORE /10 : | |
| Number of Official Finishers: | | | No. of finishers after cut-off: | | | |
| Cut-Off Time: | | | Results checked for new records | | YES | NO |
| Results produced efficiently | YES | NO | Results Board well positioned | N/A | YES | NO |
| Results confirmed before issue | YES | NO | Official assisting at Results Board | N/A | YES | NO |
| Advertised time for prize-giving: | | | Actual time for prize-giving: | | | |
| Were prizes awarded efficiently? | YES | NO | Length of prize-giving: | | | |
| Were there lucky draws | YES | NO | Did the runners stay for prize giving? | YES | NO | |
| Total value of Prize-money: R | | | Total Finishers x Entry Fee : R | | | |
| Prize Money as % of Entry Fees : | | | Equal Prize Money for Men/Women | | YES | NO |
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|---|------------|------------|-----------------------------------|-----------------|--------------------|------------|-----------|
| GENERAL: Value for money, catering, toilets, parking, organisation, sponsors, clean up | | | | | SCORE /10 : | | |
| Organiser contacted Referee | YES | NO | Information Sheet provided | | N/A | YES | NO |
| What transport was used by Referee(s) | | Car | Cycle | M / bike | Other | | |
| Organiser supplied / offered transport | | | YES | NO | | | |

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|--|------------|-----------|---|------------|------------|-----------|
| Sufficient toilets for the athletes | | | | N/A | YES | NO |
| Number of Toilets for Men: | | | Number of Toilets for Women: | | | |
| Adequate signage for toilets | YES | NO | Toilets clean and adequate paper | | YES | NO |

| | | | | | | |
|-----------------------------------|------------|-----------|--|--|------------|-----------|
| Adequate parking available | YES | NO | Catering available to public | | YES | NO |
| Refuse bins at Finish | YES | NO | Route cleaned up promptly/efficiently | | YES | NO |

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|------------------------|------------|-----------|--|--|------------|------------|-----------|
| Event Sponsored | YES | NO | Sponsor(s) visible during event | | N/A | YES | NO |
|------------------------|------------|-----------|--|--|------------|------------|-----------|

SPONSORS:

SECURITY: What arrangements were made to safeguard cash and participants vehicles

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| DISQUALIFICATION/WARNINGS: | | | | |
|-----------------------------------|----------------------|-------------|-------------|---------------|
| FINISH POSITION | LICENCE/ YEAR | NAME | CLUB | REASON |
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OVERALL RATING:

| | Description | Score/10 | Weight | Total |
|----------------------|--|-----------------|---------------|--------------|
| Entries | Race leaflet, entry tables, signage, route map, tog bags | | 10 | |
| Start | Banner, ladies pen, PA, layout. | | 10 | |
| Route | Safety, km boards, taping corners. | | 10 | |
| Marshals | Lead vehicle, tail end vehicle, effectiveness, positioning, visibility. | | 20 | |
| Feed Stations | Quantity, adequate stock, layout, manpower, atmosphere, cleaning up. | | 20 | |
| Finish | Layout, manpower, procedure, ability to cope, PA. | | 10 | |
| Results | Performance of results official(s), results boards, prize-giving. | | 10 | |
| General | Value for money, catering, toilets, parking, exposure of sponsors, clean up. | | 10 | |
| | | TOTAL | 100 | |

GENERAL COMMENTS:

SIGNED AS A TRUE REFLECTION OF THE EVENTS IN THE ABOVE RACE

CHIEF REFEREE

| |
|----------------|
| Name: |
| Tel: |
| E-mail: |

PRIZES**MEN****WOMEN**

| <u>OPEN</u> | <u>NAME</u> | <u>TIME</u> | <u>CLUB</u> |
|-------------|-------------|-------------|-------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

| <u>OPEN</u> | <u>NAME</u> | <u>TIME</u> | <u>CLUB</u> |
|-------------|-------------|-------------|-------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

16 - 19**16 - 19**

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| 1 | | | |
| 2 | | | |
| 3 | | | |

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|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |

(40 - 49)**(40 - 49)**

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| 1 | | | |
| 2 | | | |
| 3 | | | |

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|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |

(50 - 59)**(50 - 59)**

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|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |

| | | | |
|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |

(60+)**(60+)**

| | | | |
|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |

| | | | |
|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |

TEAM PRIZES**MEN****WOMEN****CLUB :****CLUB :**

| <u>POS</u> | <u>NAME</u> | <u>TIME</u> |
|---------------------|-------------|-------------|
| | | |
| | | |
| | | |
| | | |
| <u>TOTAL</u> | | |

| <u>POS</u> | <u>NAME</u> | <u>TIME</u> |
|---------------------|-------------|-------------|
| | | |
| | | |
| | | |
| | | |
| <u>TOTAL</u> | | |